



## Agenda

Notice of a public meeting of

### Selby and Ainsty Area Constituency Committee

- To:** Councillors Karl Arthur, John Cattanach, Mark Crane, Melanie Davis (Chair), Stephanie Duckett, Tim Grogan, Mike Jordan, Andrew Lee, Cliff Lunn, John McCartney, Bob Packham, Andy Paraskos, Kirsty Poskitt, Jack Proud, Steve Shaw-Wright and Arnold Warneken,
- Date:** Thursday, 21st September, 2023
- Time:** 2.30 pm
- Venue:** Selby Civic Centre, Council Chamber, Doncaster Road, Selby, YO8 9FT

Members of the public are entitled to attend this meeting as observers for all those items taken in open session. Please contact the named democratic services officer supporting this committee, details at the foot of the first page of the agenda, if you have any queries.

This meeting is being held as an in-person meeting that is being broadcasted and will be available to view via the following link [www.northyorks.gov.uk/livemeetings](http://www.northyorks.gov.uk/livemeetings).

Recording is allowed at Council, committee and sub-committee meetings which are open to the public. Please give due regard to the Council's protocol on audio/visual recording and photography at public meetings. Anyone wishing to record is asked to contact, prior to the start of the meeting, the named democratic services officer supporting this committee. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

### Business

1. Chair's welcome, introductions and apologies
2. Minutes of the meeting held on 15th June 2023 (Pages 3 - 10)
3. Appointment of Vice-Chair
4. Declarations of Interest

## **5. Public Questions and/or Statements**

Members of the public may ask questions or make statements at this meeting if they have given notice (including the text of the question/statement) to Steve Loach of Democratic Services (contact details at the foot of page 1 of the agenda sheet) by midday on Monday 18<sup>th</sup> September 2023. Each speaker should limit themselves to 3 minutes on any item. Members of the public who have given notice will be invited to speak;

at this point in the meeting if their questions/statements relate to matters which are not otherwise on the agenda (subject to an overall time limit of 30 minutes);

when the relevant agenda item is being considered if they wish to speak on a matter which is on the agenda for this meeting.

- 6. Appointment to Outside Body** (Pages 11 - 12)
- 7. Introduction to new Constituency MP - Keir Mather**
- 8. Changes to Parliamentary boundaries - potential impact on ACC - Members' discussion**
- 9. Civil Parking Enforcement - verbal update**
- 10. Public Transport - verbal update**
- 11. North Yorkshire Councils role in responding and recovering to emergencies - presentation** (Pages 13 - 28)
- 12. SEND Provision Selby - Selby Special Free School Update** (Pages 29 - 30)
- 13. Selby Area Garden Waste Service** (Pages 31 - 38)
- 14. Work Programme** (Pages 39 - 46)
- 15. Such other business as, in the opinion of the Chairman should, by reason of special circumstances, be considered as a matter of urgency**

**At the conclusion of this meeting there will be a private session for ACC Members in relation to the £50k per ACC seed funding pot for economic development.**

For all enquiries relating to this agenda or to register to speak at the meeting, please contact Stephen Loach, Democratic Services Officer on Tel: 01609 532216 or by e-mail at: [stephen.loach@northyorks.gov.uk](mailto:stephen.loach@northyorks.gov.uk)

Barry Khan  
Assistant Chief Executive  
(Legal and Democratic Services)  
County Hall,  
Northallerton

13 September 2023



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## North Yorkshire Council

### Selby and Ainsty Area Constituency Committee

Minutes of the meeting of the Selby and Ainsty Area Constituency Committee held at Selby District Council Offices, Selby on 15<sup>th</sup> June 2023 at 10am.

**Present:-**

**Members:-**

Councillors Karl Arthur, John Cattanach, Stephanie Duckett, Cliff Lunn, John McCartney, Bob Packham, Andy Paraskos, Kirsty Poskitt, Jack Proud, Steve Shaw-Wright, and Arnold Warneken.

**Apologies**

Apologies for absence were submitted by Councillors Mark Crane, Mike Jordan and Andrew Lee

**Officers:-**

Daniel Harry (Manager Democratic Services), Steve Loach and Gina Muldering (Democratic Services),

There was one Member of the public present.

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**Copies of all documents considered are in the Minute Book**

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**14. Appointment of Chair  
Resolved –**

That County Councillor Melanie Davis be appointed as Chairman of the Committee until the first meeting following the Annual Council meeting in May 2024.

**15. Minutes**

A Member asked that updates on the delayed project to provide a Special School for the Selby Area, as outlined in Minute No.8, be made a standing item on future agendas for the meeting.

**Resolved -**

That the Minutes of the meeting held on 28<sup>th</sup> April 2023, having been printed and circulated, be taken as read and confirmed and signed by the Chairman as a correct record, subject to the amendment as outlined above and the request for the standing item on the Special School be agreed.

## **16. Appointment of Vice-Chair**

### **Resolved –**

That County Councillor John Cattanach be appointed as Vice-Chairman of the Committee until the first meeting following the Annual Council meeting in May 2024.

## **17. Declarations of Interest**

There were no declarations of interest at this stage of the meeting.

## **18. Public Questions or Statements**

There were no public questions or statements.

## **19. Area Constituency Committees in the new North Yorkshire Council**

The Manager of Democratic Services, Daniel Harry, presented a report on the Area Constituency Committees in the new North Yorkshire Council allowing Members to discuss a guide on Area Constituency Committees' ways of working for this next iteration of the committees.

He highlighted the following from the report:-

- The report was developed alongside the Executive Member for Corporate Services and the Chairs and Vice-Chairs of ACCs.
- Arrangements for Meetings – including ordinary meetings, special meetings, additional meetings and hybrid meetings.
- The introduction of Mid-Cycle briefings for Chair, Vice-Chair and Group Spokespersons – to be utilised for Work Programme and agenda setting but avoid using as an opportunity for an additional meeting.
- A Corporate Director has been assigned to each Committee to assist with any issues in relation to the provision of reports or the attendance of Officers – Karl Battersby has been assigned to Selby and Ainsty ACC.
- An essential part of the local agenda will be liaison with Parish and Town Councils, and the newly developed Community Partner Networks will assist in the development of that co-ordination.
- Liaison with Overview and Scrutiny would be an intrinsic part of the work of ACCs.
- Funding of £50k, held by the Corporate Director of Community Development, would be available to each ACC, with an appropriate framework for obtaining this being developed. The funding would be assigned to local projects following recommendations from the ACC.
- Details of potential areas of work for the ACCs were detailed in the report. This included identifying meaningful liaison with Community Safety organisations to ensure that there was a focus to the issues being considered, through the analysis of relevant data.

A discussion of the issues raised in the report was undertaken with Members of the Committee and the following issues and points were raised:-

- A Member suggested that it would be appropriate for a Police Officer to attend each meeting of the ACC, as it would be useful for two-way communication to be established, with issues arising at each meeting. It was suggested that for this to happen the representative of the Police would need to be well briefed, as recent attendees had not had the appropriate information available. It was

also suggested that there would need to be a focus on specific issues, identified at the Mid-Cycle briefings, for this to be effective. Generally Members considered that it would be useful for a representative of the Police to attend each meeting and supported the proposal.

- It was suggested that liaison with local Parish and Town Councils would be better undertaken via their representative bodies, rather than directly, as there were over 60 within the Constituency area and some Members would need to liaise with a large number of local Councils in relation to this. Members stated that they would raise liaison with the ACCs and local Councillors at forthcoming meetings of the representative bodies.
- Clarification was provided as to who could attend Mid-Cycle briefings and it was noted that this would be Chair, Vice-Chair and Group spokespersons. It was suggested that extending the attendance of Members should be avoided to prevent these from becoming additional meetings of the ACC.
- The role of the assigned Corporate Director was outlined, although it was emphasised that the ACC could contact the Corporate Director directly, to discuss the role.
- In respect of the £50k funding it was stated that, initially, this was considered appropriate for economic development and tourism projects, although it was for each ACC to determine the best local use of this. It was noted that each Member would also have an individual locality budget, but it was considered appropriate that the two funding streams should be combined. Further details of the framework for obtaining and utilising the funding would be brought back to the Committee in due course.
- The role of Community Partnerships was discussed. It was stated that liaison and co-ordination were required to ensure that the ACC and the Partnership worked effectively for the local community. The need to form good relationships with the Partnership and to have interrelated work streams was imperative. It was stated that the view of Community Partnerships would be of great benefit to the ACCs and networking with them could only be of benefit.

#### **Resolved –**

That the report and issues raised be noted, and the action identified be undertaken accordingly.

**Members noted that Councillor McCartney had left very early after the commencement of the meeting and requested that his leaving be noted in the Minutes. It was stated that his attendance at the meeting would be recorded, but their request to note his departure would be adhered to.**

#### **20. Appointments to Outside Bodies**

The Chair and Clerk invited Members to make appointments to various Category 2 and 3 Outside Bodies. Category 2 appointments would be “to serve until the Council elections in 2027” whilst Category 3 outside bodies could also be appointed “until a replacement was appointed”.

#### **Resolved:-**

That the following appointments and follow up action be agreed:-

Category 2

Groundwork (North Yorkshire)

Cllrs Steve Shaw-Wright and  
Arnold Warneken

Humber Strategy Forum	Councillors John Cattanach and Bob Packham
Safer Selby Local Delivery Team	Cllr S Duckett – to be checked as to whether this body is still operational
Selby and District Housing Trust	Cllrs Melanie Davis and Stephanie Duckett – to be checked whether an additional representative should be appointed in line with previous level of representation
Selby and District Rail Users Group	Vacancy
Selby District Association for Voluntary Services	Cllr Karl Arthur (Cllr Cliff Lunn as substitute)

### Category 3

Cridling Stubbs Educational Charity	Cllr John McCartney
Edward Atkinson Charity	Cllr Mike Jordan
Kirkby Overblow Educational Foundation	Cllr Andy Paraskos
Mary Waud Foundation (Cliffe School Charity)	Cllr Karl Arthur
Oglethorpe and Dawson Educational Foundation	Cllr Kirsty Poskitt, Mrs J Marshall and Bea Rowntree
Wistow Church of England School Charity	Cllr John Cattanach

## 21. Local Bus Services – Update

The following update from Passenger Transport Services had been circulated to Members and was read out at the meeting:-

“The previously mentioned extra journeys on Service 42 (Selby – York) Saturdays have now started.

Transdev are planning some minor changes to Coastliner Service 840/843 (Leeds – Tadcaster – York – Scarborough / Whitby from July. This is to improve reliability and also to look at capacity as the £2 fare cap scheme has meant some journeys are very popular on the routes. Revised timetables will be publicised nearer to the change date.

We understand that there may be a closure of Bubwith Bridge later in the summer. Some temporary changes may be needed to Service 1 and 18 that may affect North Duffield, Skipwith, Cliffe, Hemingbrough etc.

The other piece of news is that Department for Transport have extended the £2 fare cap until 31 October 2023 and then there will be a new capped price of £2.50 per journey until November 2024.”

Members highlighted the following issues:-

- It was noted that Bubwith Bridge was likely to be closed for around 6 months which would be a major issue for local residents wishing to travel into Selby Town Centre or York.
- Services 1, 2 and 3 were now serving Selby College from Goole/Holme-on-Spalding Moor.
- A Member suggested that timetables at local bus stops required updating and upgrading to ensure that these were effective for those using bus services. In



relation to this another Member stated that he had become reliant on the internet and Apps for timetable information as those provided at local bus stops were inadequate. He considered that the bus companies should aim to provide the electronic information signs, similar to those provided in the City of York, as these not only provided up to date timetable information but gave details as to when the next bus would arrive. It was noted that additional funding had been provided for these signs to be provided in Tadcaster and it was suggested that this would be a good use of any additional funding that became available. It was suggested that the various bus service companies operating the area should be invited to attend a subsequent meeting of the ACC for discussions with the Committee on the operation of bus services in the area.

- It was noted that, currently, Tadcaster was facing a unique problem since the introduction of the £2 maximum fare, resulting in busses often travelling straight through the town full, preventing those wishing to use the service from doing so. This issue should be included with the discussions with the bus operators.

**Resolved –**

That the update, and issues raised, be noted, and any action be undertaken, accordingly.

**22. Local Transport Plan - Consultation**

The Clerk highlighted an invitation from Transport Services for Members to provide an appropriate date in late June/early-mid July to take part in a virtual meeting with representatives of Transport Services as part of the consultation of the latest Local Transport Plan.

The Clerk stated that he would contact Members outside of the meeting to make the necessary arrangements.

**Resolved –**

That this be noted.

**23. Report of Local Constituency MP, Nigel Adams**

It was noted that following the recent resignation of the local MP, Nigel Adams, there would be no update report to consider. Mr Adams had provided an email in respect of his resignation, which would be circulated to Members at the conclusion of the meeting.

Concern was raised that, currently, issues relevant to the MP were being directed to local Councillors to deal with. It was stated that the issue would be taken up with the former assistant of the MP to determine where these requests should be directed and the information would be circulated to Members.

**Resolved –**

That the issues raised be noted.

**24. Work Programme**

Considered -

The report of the Assistant Chief Executive (Legal and Democratic Services) providing a Work Programme for Members to consider, develop and adapt. It was stated that the latest revision of the ACCs provided an ideal opportunity to revise the work programme and determine an appropriate way forward for future meetings, including additional on-line meetings, task and finish group opportunities and mid-cycle briefings.

Members discussed the following issues:-

- There were a number of subjects that required carrying forward from the existing work programme, a number of which could be the subject of single issue additional meetings, including bus service provision and the proposed new SEND school in the Selby area.
- Further consideration would be given to additional meetings, themed meetings, special meetings, task and finish groups and virtual meetings to discuss issues pertinent to the local Constituency.
- The mid-cycle briefings would be established and utilised to develop ACC meetings and the work programme, going forward.
- It was suggested that further consideration be given to discussions on the relationship between the Police, highways, enforcement and local communities to ensure that there was better communication and interaction between them, particularly as the discussion on this issue at the previous meeting had been ineffective. Other Members agreed that the discussion at the previous meeting had been disappointing as the appropriate knowledge was not available and further consideration was required. Issues in respect of enforcement, particularly in respect of current the policy of not having fixed speed cameras in the County, had been highlighted by the Committee and it was hoped that the Council's Executive would look to explore this issue further.
- A Member noted that the Police would no longer be assisting with road closures in Selby for Remembrance Day services and suggested that this issue should be discussed further with them.

**Resolved –**

- (i) That the issues highlighted above be included in the future work programme, the work programme be adapted accordingly, and consideration be given to the use of a variety of meetings to assist with delivery of the programme;
- (ii) That a review of the Work Programme be undertaken in line with the issues raised above.

## **25. Next Meeting**

**Resolved -**

That the next meeting of the Committee be held at 2.30pm on Thursday 21<sup>st</sup> September 2023 at Selby Civic Centre.

## **26. Urgent Business**

The Chair accepted the following item as urgent business in view of the need to address the issues raised as quickly as possible.

**Statement from “Up for Yorkshire” formerly Selby AVS.**

A statement in response to issues raised at the previous meeting had been submitted by Up for Yorkshire had been provided the day before this meeting and had been circulated to Members.

Members highlighted the following in relation to the statement:

- A Member raised concern in respect of the statement issued, emphasising that the AVS had received substantial funding from the Local Authority. He considered it appropriate that their representatives attend a subsequent meeting of the ACC to discuss the concerns of Members. Other Members agreed, particularly as a number of local communities were disappointed with the level of supported that had been provided for community transport schemes. It was further suggested that the appropriate Executive Member be informed of the Committee's concerns.

**Resolved –**

That the issues raised be noted and the action highlighted be undertaken accordingly.

The meeting concluded at 11.45am.

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## North Yorkshire Council

### Selby and Ainsty Area Constituency Committee

21 September 2023

#### Appointments to Outside Bodies

##### 1.0 PURPOSE OF REPORT

- 1.1 To invite the Area Constituency Committee (ACC) to make appointments, on behalf of the Council, to vacant Internal Drainage Board positions.

##### 2.0 BACKGROUND

- 2.1 Subsequent to the creation of the new North Yorkshire Council on 01.04.23, the number of Outside Bodies that the Council now appoints to has increased as the appointments previously made by the seven District and Borough Council's now need to be made by North Yorkshire Council.
- 2.2 Appointments to Outside Bodies were made by the Area Constituency Committee's in June 2023 for a period of 4 years from the start of the new Unitary Authority to May 2027.

##### 3.0 APPOINTMENTS TO OUTSIDE BODIES

- 3.1 There are vacant positions on the following Internal Drainage Board (IDB) which the Executive has delegated to be appointed to by the Area Constituency Committee.

###### First Ainsty Drainage Board - 4 Members

- Cllr A Warneken
- Cllr A Paraskos
- Howard Ferguson
- 1 vacancy

##### 4.0 Nomination and Appointment Process

- 4.1 At today's meeting of the ACC, the Committee:-

- Is invited to make appointments to the vacant Internal Drainage Board positions as described in 3.1.
- In respect of each IDB vacancy, the Chairman will invite nominations for each vacancy on that outside body. Nominees are expected to be a member of the local community but may be the local Member. Once seconded, Area Constituency Committee Members will be asked to vote to approve those appointments.

##### 5.0 ALTERNATIVE OPTIONS CONSIDERED

- 5.1 Appointments have been made to the majority of Internal Drainage Board positions by the Executive. These positions remain and have been delegated to the Area Constituency Committee to invite nominations.

## **6.0 FINANCIAL IMPLICATIONS**

6.1 There are no direct financial implications arising from this report.

## **7.0 LEGAL IMPLICATIONS**

7.1 There are no legal implications arising from this report.

## **8.0 EQUALITIES IMPLICATIONS**

8.1 There are no equalities implications arising from this report.

## **9.0 CLIMATE CHANGE IMPLICATIONS**

9.1 There are no climate change implications arising from this report.

## **10.0 REASONS FOR RECOMMENDATIONS**

10.1 Appointments to outside bodies are made by the Area Constituency Committee's as per the Council's Constitution

## **11.0 RECOMMENDATION**

i) With regard to each Internal Board Vacancy listed at 3.1 that a representative, to be nominated and selected at today's meeting, be appointed to represent the Council on that outside body, to serve until the Council elections in 2027.

### **BACKGROUND DOCUMENTS:**

North Yorkshire Council Constitution. [Constitution.](#)

Barry Khan  
Assistant Chief Executive Legal and Democratic Services  
County Hall  
Northallerton  
11 August 2023

Report Author – Christine Phillipson Principal Democratic Services and Scrutiny Officer

# NYC Elected Members

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North Yorkshire Councils role in responding and recovering to emergencies

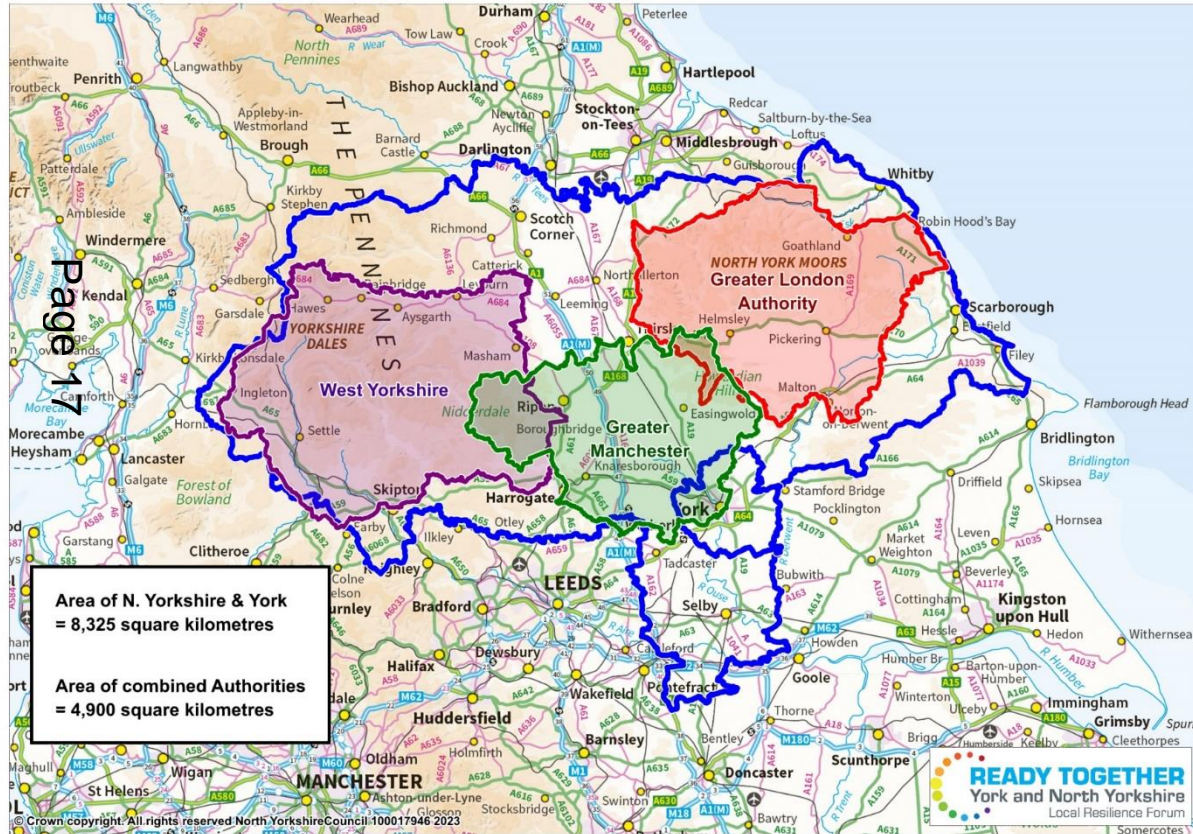
Matt Robinson  
Head of Resilience and Emergencies  
North Yorkshire Council

# Areas that will be covered

- Responsibilities of multi-agency partners
- Responsibilities of North Yorkshire Council
- Elected Members role in emergencies
- Community Resilience within the Area Constituency Committee Area



# Civil Contingencies Act 2004



# Communicating risks to York and North Yorkshire



## YORK AND NORTH YORKSHIRE COMMUNITY RISK REGISTER

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### Utilities Disruption

Utilities are the basic services used in your home or business to keep it functioning properly. This includes: water, electricity, gas, oil and fuel. Some utilities are dependent on others to work and an electricity network failure could affect a wide range of essential services. Even a local electricity outage could have a significant impact.

#### What could happen?

- People may lose power to heat their homes
- Disruption to essential services such as water supplies, transport, telecommunications, health care provision, the internet and schools
- Street light and security system failures
- Traffic light failures causing congestion

#### What can you do?

- Be prepared for an outage with an emergency kit in your home containing a wind-up torch/radio, supplies of tinned/dried food and drinking water
- If required, register as a vulnerable customer with relevant companies – call 0800 169 2996 to speak to Northern Powergrid Priority Services
- Stay alert for hoax callers posing as utility company workers

#### What are we doing?

- Identifying vulnerable people who would require assistance in the event of an electric network failure
- Working with local electricity companies, emergency services, local authorities and other utility companies to minimise the impact
- Creating comprehensive plans to handle a complete national outage



#### Want to know more?

Visit [Northern Power Grid](#) for Local power cut information

Visit [Yorkshire Water](#) for information on how you can get assistance

Visit [Northern Gas Networks](#) for advice if you are a priority customer



# North Yorkshire Councils in emergencies

- Maintain our critical council services
- Support the communities affected by the emergency
- Support the emergency services in their ability to deliver critical services

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# North Yorkshire Councils in emergencies

Before	During	After
Senior Leadership Rachel Joyce	365/24/7	Recovery
Resilience and Emergencies Team Matt Robinson	Business as usual out of hours services	Community Impacts
Corporate Emergency Planning Group	Resilience and Emergencies Duty Officer	Humanitarian, Infrastructure, Environmental, Economic, Communications
Corporate Risk and Resilience Group	Bronze / Silver / Gold	Elected Members
Political assurance	Elected Members	

# Elected members role in integrated emergency management

## Elected Members Handbook

- Before
- During
- After



# Elected members role in integrated emergency management

Each Area Constituency Committee is allocated a Resilience and Emergencies officer. They will attend your Area Committee annually and provide an update report. This will include:

## Elected members training

- Helping identify the risks within your locality,  
The community resilience that has been developed,  
Identify resources, capability gaps, as well as
- Difficulties in communicating these risks to specific groups within your electoral division.

Elected members are then asked to provide ongoing support to develop Integrated Emergency Management within their electoral divisions. This will include:

- Supporting the communication of community risks
- Provide leadership in developing community resilience.
- Work with the locality Resilience and Emergencies officers to identify opportunities for funding resource gaps.
- Support training and exercises for community groups.

# Elected members role in integrated emergency management

## During

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Role of an Elected Member.

Notification of incidents to Elected members.

- Notification of incidents by Elected members into the Council
- Access to information during an incident.
- Media communication during an incident.





# Elected members role in integrated emergency management

## After

- Response to recovery phase
- NYC Recovery process
- Role of an Elected Member
- Debriefing and identifying lessons to be learned



# Area Committees

Area Committee	Resilience and Emergencies Officer
Harrogate and Knaresborough Area Constituency Committee	Simon Wright
Richmond (Yorks) Area Constituency Committee	Jason Wainwright
Scarborough and Whitby Area Constituency Committee	Reuben McGarry-Coleman
Selby and Ainsty Area Constituency Committee	Wendy Muldoon
Skipton and Ripon Area Constituency Committee	Lee Brayford
Thirsk and Malton Area Constituency Committee	Grace Lawes



# Community Emergency plans Selby and Ainsty ACC

	EA flood warning	Properties at flood risk	Percentage signed up to EA warning	Community Emergency Plan
Appleton Roebuck & Church Fenton division	5	282	74.3	1 (Bolton Percy)
Barlby & Riccall division	1	183	64.5	1 (Riccall)
Brayton & Barlow division	1	208	77.9	1 (Barlow)
Camblesforth & Carlton division	12	1055	68.9	3 (1.Drax/Camblesforth/Carlton, 2.Long Drax, 3.Newland/Rusholme/Little Airmyn)
Cawood & Escrick division	6	909	77.7	2 (1.Kelfield, 2.Ryther)
Cliffe & North Duffield division	2	5068	81.0	0
Monk Fryston & South Milford division	6	349	82.2	1 (South Milford)
Osgoldcross division	3	153	85.7	0

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# Community Emergency plans Selby and Ainsty ACC

	EA flood warning	Properties at flood risk	Percentage signed up to EA warning	Community Emergency Plan
Ouseburn division	6	106	72.8	1 (Green Hammerton)
Selby East division	2 (same as West)	5132	79.0	0
Selby West division	2 (same as East)	5132	79.0	0
Shearburn in Elmet division	0	0		0
Spofforth with Lower Wharfedale & Tockwith division	3	9	61.1	3 (Spofforth, Tockwith & Bilton in Ainsty with Bickerton)
Tadcaster division	2	162	83.0	1 (Tadcaster)
Thorpe Willoughby and Hambleton division	4	189	36.9	0

# Questions

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[Matthew.Robinson@northyorks.gov.uk](mailto:Matthew.Robinson@northyorks.gov.uk)

[Wendy.muldoon@northyorks.gov.uk](mailto:Wendy.muldoon@northyorks.gov.uk)

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## Selby and Ainsty Area Constituency Committee

21<sup>st</sup> September 2023

### SEND Provision Selby

#### Selby Special Free School Update

#### **1.0 Introduction**

- 1.1 Across the county it is forecast that the local authority needs to create 350 new special school places in the next 3 to 5 years. This is to keep up with continued demand and ensure that all children who have been identified as requiring specialist provision can have their special educational needs met in high quality local provision.
- 1.2 Currently within the Selby area, children requiring special school places attend schools outside of the district either elsewhere in North Yorkshire or in other council areas. This means that on average they have to travel further than those in other areas of the county to access the provision they are assessed as requiring.
- 1.3 Whilst children from Selby on average travel further than others in the county it should be noted that they have proportionately the same access to special school places as children in other areas. This is evidenced in that currently the district has 14% of the county's children with EHCPs and in line with that has 14% of the special school places commissioned by the council. To keep up with high levels of ongoing demand, and to ensure that children can attend more local provision, North Yorkshire Council are working with the Department for Education and Wellspring Multi Academy Trust to deliver a new special school within the district.

#### **2.0 Selby Special Free School**

- 2.1 Whilst there have been considerable delays to the building of the school, in recent weeks progress has been made in moving the plans forward.
- 2.2 Most recently the DfE have awarded the contract for the construction of the school to a main contractor, Bowmer and Kirkland. A further step forward will take place from 4<sup>th</sup> September when Bowmer and Kirkland will undertake a period of public engagement on the plans for the school's construction prior to a planning application later in the autumn.
- 2.3 The school itself will be run by Wellspring Multi Academy Trust and will be built to the latest sustainability standards should planning approval be given. It is anticipated that opening of the school will take place in the 2025/26 academic year.
- 2.4 The school will provide 100 places for children across the age range of 3-19 years. This would see a genuine local option being provided for children so they are able to attend school closer to home. The additional benefits this brings are significant as children make friends, pursue social and leisure activities within their community and are helped to create links that will last into adulthood as children progress from education into employment.

### 3.0 Public Engagement

- 3.1 Over the coming weeks the local community will have the opportunity to hear more about the school, its expected design and share their views. The following are key dates associated with the public engagement:

Date	Activity
W/c 4 <sup>th</sup> September	Letters posted to immediate neighbours
6 <sup>th</sup> September 2023	Website will go live and local press notified
18 <sup>th</sup> September 2023	Exhibition will take place at Barby Library
19 <sup>th</sup> September 2023	Online webinar will take place
w/c 25 <sup>th</sup> September 2023	Closing date for feedback

- 3.2 Following this period of engagement feedback will be considered by the contractor before a formal planning application is submitted.

#### Update Prepared by:

Chris Reynolds, Head of SEND Strategic Planning and Resources



## North Yorkshire Council

### Selby and Ainsty Area Constituency Committee

21 September 2023

### Selby Area Garden Waste Service

### Report of the Corporate Director – Environment

#### 1.0 Purpose of Report

- 1.1 This report seeks to provide an update on the implementation of a subscription garden waste service in the Selby area.

#### 2.0 Background

- 2.1 At a meeting of the Executive on 10 January 2023 it was approved that the rates for garden waste collection across the county be harmonised for the 2023/24 season. A request was made to the district and borough councils to implement the harmonised rate and for Richmondshire to implement the pro rata rate due to smaller bin sizes.
- 2.2 It was also agreed that in the Selby area, where garden waste collection was currently free of charge, a consultation would take place to understand what demand there would be for the garden waste service if it was subject to the same charges as all other areas of the county. The consultation took place between 20 February 2023 and 03 April 2023 and the subscription service commenced 28 August 2024 following approval by the Executive on 20 June 2023.

#### 3.0 The Report

- 3.1 The collection of garden waste is not a statutory service and under the Controlled Waste Regulations 2012, the council has the discretion to charge for this service. The legacy district and borough councils of North Yorkshire have all operated a subscription-based service for a number of years, with the exception of the former Selby District Council (SDC).
- 3.2 Public Consultation
- 3.2.1 A public consultation ran from Monday 20 February to Monday 03 April. The consultation was available on the former North Yorkshire County Council (NYCC) website with paper copies on request. It was promoted in the local news, on NYCC and SDC social media platforms and via councillor and parish council briefing notes. 3580 responses were received.
- 3.2.2 3580 responses were received and 95% said they currently used the council's garden waste service. Of those who use the service, 22% said they would continue to, following the introduction of a subscription-based service. A further 18% said they didn't know.
- 3.2.3 Respondents were also asked how they would dispose of their garden waste if they didn't subscribe, 51% said they would dispose of it in the rubbish bins, 19% said they would take it to a household waste and recycling centre (HWRC) and 13% said they would compost it at home. Where other areas have introduced an additional charge, they have not seen a significant increase in residual waste tonnages.

- 3.2.4 Respondents were also given the opportunity to provide additional comments on the proposal. There have been 1633 comments received. Themes centred on concerns around an increase in fly tipping, the cost of living, council tax and the perception that the council already makes a charge by selling garden waste to reprocessors. These concerns were addressed through the comprehensive communications and marketing campaign.
- 3.2.5 The majority of local authorities across England charge to collect garden waste. There is no evidence to suggest that charging a subscription fee leads to an increase in fly-tipping, which is a criminal offence and liable to enforcement action where appropriate. Most residents either choose to home compost, which is the most environmentally beneficial option, or take their garden waste to a household waste recycling centre, which is free of charge.
- 3.2.6 When we do see fly-tipped garden waste it tends to be in much larger quantities than would fit into a garden waste green bin and isn't household garden waste like grass cuttings and weeds. Fly tipping will continue to be monitored and enforcement action will be taken against offenders where appropriate.

### 3.3 Service Options

- 3.3.1 A number of options were analysed in relation to subscription periods for the Selby area, and the approved option was for a pro-rata charge of £29 for 2023/24. Subscriptions opened w/c 10 July 2023 with charged collections running from w/c 28 August 2023 to w/c 26 February 2024.
- 3.3.2 The subscription rate is not based on a charge per collection. It is a pro-rata calculation based on the number of weeks in the season compared to the rest of North Yorkshire. The charge for 2024/25 has not been confirmed and will be set as part of the annual fees and charges process.
- 3.3.3 The overall service across the county will be harmonised from 2024 with collections running from w/c 4 March to w/c 2 December 2024. This will include:
- subscriptions opening across the county in early January and closing at the end of October each year, and
  - a standard annual winter close down from the end of November / early December to the end of February each year.
- 3.3.4 Collections in the Selby area currently run all year, with a four-week close down over the Christmas and New Year period. Collections operate with a reduced number of crews and reduced staffing levels (driver and one loader instead of a driver and two loaders). On average, over the last five years, the amount of garden waste collected between December and February is just under 8% of the annual total (approx. 860 tonnes over three months out of an average annual total of 8578 tonnes). Average tonnages in January account for less than 3% of the annual total (approx. 294 tonnes).
- 3.3.5 The other legacy district and borough council areas have operated a winter closedown for a number of years because of the low tonnages collected. The associated reduction in vehicle miles and emissions will help contribute towards the council's ambition to be net carbon neutral by 2030. Drivers and operatives will be redeployed in other parts of the waste service during this period.

### 3.4 Communication and Engagement Campaign

- 3.4.1 A comprehensive communications and engagement campaign was developed which included direct mailing to every property in the area with the exclusion of flats / communal properties. The direct mailing set out how residents could subscribe and included a

personalised QR code which linked to the subscription page of the website auto filling the residents address to enable an efficient customer journey. Communications focused on promoting digital sign up although options are available for telephone subscription. A copy of the direct mailing pack can be found at Appendix A.

- 3.4.2 Of all subscriptions, 86% have been online with just under 34% coming via the QR codes included in the direct mailing. The success of the marketing campaign and in particular the ease of use of the online subscription offer, and use of QR codes is something that can be taken forward by rest of the county as we look to harmonise services.
- 3.4.3 To mitigate the impact on the Selby customer services team, telephone subscriptions and enquiries have also been managed by the Northallerton customer services team following service training. This is the first legacy district council service which has been jointly managed in this way.
- 3.4.4 Alongside the direct mailing, the service change was promoted on the council's website and social media platforms, via councillor and parish council updates, and at libraries and other key sites.

### 3.5 Subscription Levels

- 3.5.1 A conservative estimate of anticipated sign up was set at 22% or 7,700 subscriptions. This was based on the results of the public consultation.
- 3.5.2 As of 31 August 2023, we have 17,439 subscriptions which equates to a 49.8% sign-up. This is the second highest subscription rate in North Yorkshire. There will be no initial changes to collection rounds, but this will be assessed in year two. Any capacity created within the garden waste service will be redeployed within the wider waste and recycling service.
- 3.5.3 Other parts of the county saw a year-on-year increase in subscriptions post year one. Whilst we may experience some drop off in subscriptions when we move to a full year charge, we expect new subscriptions will mean that sign-up rates remain relatively stable. As part of the subscription form there is the option for residents to submit their email addresses to receive notification when subscriptions reopen next year. Just under 86% of subscribers have requested an email reminder.

### 3.6 Alternative Garden Waste Disposal Options

- 3.6.1 The direct mailing and other elements on the communications campaign have encouraged those who don't wish to subscribe, to either home compost or take their garden waste to a HWRC. Initial figures saw an increase in direct sales of discounted compost bins rise from nine between April and June 2023 to 60 in July 2023. Figures for August will be available shortly.
- 3.6.2 Those who do not wish to initially subscribe have been encouraged to hold on to their garden waste bins in case they choose to subscribe at a later date. This is based on the experience of other areas who all saw an increase in subscriptions in year two. For those who are unable to keep their garden waste bins they can request a removal. As of 31 August 2023, we have received 300 requests for bins to be removed. These will be actioned over the coming months and the bins will be reused wherever they are in a suitable condition.

## 4.0 Equalities

- 4.1 There are no significant climate change implications arising from this report.

## **5.0 Finance**

- 5.1 A harmonised charge of £43.50 was agreed by the Executive on 10 January 2023 and a pro-rata charge of £29 was agreed for the Selby area for 2023/24. The charge has not yet been set for 2024/25.
- 5.2 Income from subscriptions is currently £505,700.

## **6.0 Legal**

- 6.1 North Yorkshire Council as a Unitary Authority has a duty under the Environmental Protection Act 1990 to arrange for the collection and disposal of household waste, and to comply with the waste provisions contained within the Environment Act 2021 and future secondary legislation and statutory guidance.
- 6.2 Garden waste collection is a discretionary service where waste collection authorities are able to make a charge under the Controlled Waste Regulations 2012.
- 6.3 It should be noted that a national government decision regarding an England-wide approach to recycling is anticipated, following a public consultation in 2021. This could lead to a cap on charging for this discretionary service.

## **7.0 Climate Change**

- 7.1 There are no significant climate change implications arising from this report.

## **8.0 Recommendations**

- 8.1 That the contents of the report be noted.

### **APPENDICES:**

Appendix A – Direct Mailing Pack

### **BACKGROUND DOCUMENTS:** None

KARL BATTERSBY  
Corporate Director – Environment  
County Hall  
Northallerton  
September 2023

Author of Report: Michael Leah, Assistant Director, Environmental Services  
Aimi Brookes, Service Development Manager - Waste

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.



The Occupier  
 ADDRESS 1  
 ADDRESS 2  
 ADDRESS 3  
 POSTTOWN  
 POSTCODE

North Yorkshire Council  
 Civic Centre  
 Doncaster Road  
 Selby  
 YO8 9FT  
 www.northyorks.gov.uk  
 Monday 3 July 2023

Dear Occupier,

We're writing to let you know that your garden waste collections are changing.

If you want to continue to have your garden waste collected from your home from 28 August you'll need to pay for a licence and display your licence sticker on your garden waste bin.

You won't automatically be signed up for the scheme and you do not have to tell us if you don't want the service. If you choose not to subscribe you must either take your garden waste to a household waste recycling centre or compost it at home. This change doesn't affect your other waste collection services.


It costs £29 for the service. This covers your collections up until Friday 1 March 2024. You should sign up by Friday 11 August if you want your garden waste to continue to be collected from 28 August. You can still sign up after this date but remember to allow up to 14 days for your licence sticker to arrive.

**Sign up for garden waste collections**

There are two options available to sign up for collections. Both require access to the internet and an email account. Please have your payment card details ready.

Option 1: Online
<p>You can sign up online at:</p> <p><a href="http://www.northyorks.gov.uk/sel-gardenwaste">www.northyorks.gov.uk/sel-gardenwaste</a></p> <p>This will take you to our website where you will need to follow the on-screen instructions.</p>

or...

Option 2: Smart phone camera
<p>Scan your personalised QR code:</p>  <p>This will take you straight to the page where you can sign up for collections.</p>

OFFICIAL - SENSITIVE

Once signed up you'll receive a licence sticker through the post with instructions for how to attach it to your bin. Please remember to allow up to 14 days for your licence sticker to arrive.

For more information visit [northyorks.gov.uk/sel-gardenwaste](http://northyorks.gov.uk/sel-gardenwaste) or read the leaflet enclosed with this letter.

If you need any of this information in another language or format, please call our customer service centre on 0300 131 2 131 and say "garden waste subscription" when prompted. Our opening hours are Monday and Tuesday 9am to 5pm; Wednesday 9.30am to 5pm; Thursday 9am to 5pm and Friday 9am to 4.30pm.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Karl Battersby', is positioned above a rectangular area of fine grey dots. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Karl Battersby  
Corporate Director of Environment  
North Yorkshire Council

OFFICIAL - SENSITIVE



## The garden waste service for the Selby area is changing



To receive garden waste collections from 28 August 2023 you'll need to pay for a licence and display your licence sticker on your garden waste bin.

### What is changing?

From 28 August if you want to continue to have your garden waste collected from your home you need to pay for this service.

If you choose not to subscribe you must either take your garden waste to a household waste recycling centre or compost it at home. You should not put it in your household waste bin.

**This change doesn't affect your other waste collection services. You won't automatically be signed up for the scheme and do not have to tell us if you don't want the service.**



### Why is this changing?

Residents in all other areas of North Yorkshire already pay for garden waste collection services. When the new North Yorkshire Council launched earlier this year it inherited different collection services and, in all other areas, apart from the Selby area there is an additional charge for garden waste collections.

Garden waste collections aren't something local authorities have to provide but we know that residents in the Selby area do value to this service and would like it to continue. Due to pressures on our budgets, we need to introduce an additional charge to help pay for this service. Income from the service will be used to offset the costs of delivering it.

The garden waste collection service is an opt-in service. You will only need to contact us if you want to sign-up to the service, to continue to have your garden waste collected.

To receive fortnightly collections of garden waste you need to subscribe to the service and display a licence sticker on your garden waste bin.

Paid for collections will start from 28 August 2023. If you haven't signed up by then, your green garden waste bin will no longer be emptied by us.

### What can go in your garden waste bin

#### Yes please

- ✓ grass cuttings
- ✓ flowers
- ✓ plants and weeds
- ✓ leaves
- ✓ hedge clippings
- ✓ prunings, twigs and small branches up to 4cm thick



#### No thanks

- X food waste including meat, fish, vegetable peelings or tea bags
- X nappies
- X soil, rubble or stones
- X glass, metal and plastic
- X treated wood including fencing
- X animal faeces, bedding or pet litter
- X turf or compost
- X plant pots
- X sacks or plastic bags
- X Japanese knotweed or other invasive weeds or plants

You can sign up now if you want your garden waste to continue to be collected from 28 August.

The new subscription service will start from 28 August and will cost £29 which is just over £2 per collection. This provides a cost-effective way to dispose of your garden waste without having to take it to a household waste recycling centre.

This will cover your collections up until Friday 1 March 2024.

### Ways to sign up



The easiest way to apply for a garden waste licence is online by visiting [northyorks.gov.uk/sel-gardenwaste](https://northyorks.gov.uk/sel-gardenwaste). Please have your payment card details ready.



If you have a smart phone you can use the camera to scan this QR code.



If you can't sign up online, you can call our customer services team on **0300 131 2 131** and say **garden waste subscription** when prompted. Please have your payment card details ready.

Once signed up you'll receive your licence sticker through the post to put on your bin.

The licence covers one garden waste bin. If you would like to have more, you will need to pay the annual subscription fee for each additional bin.

If you wish to share with a neighbour, one of you will need to pay for a licence, registered and collected from one address.



TECTIVELY MAI

### Other options for dealing with your garden waste

The most environmentally friendly way to deal with garden waste is to compost it in your garden.

If you don't want to subscribe to the kerbside garden waste collection service, you don't have to tell us. You can dispose of your garden waste by:

- composting it at home.
- taking it to your local household waste recycling centre. This is free of charge.

You should keep your green bin even if you don't sign up for the service in case you decide to join at a later date. Your wheelie bin can be used for things like storage, composting or even as a water butt. If you can't keep your bin visit [northyorks.gov.uk/sel-gardenwaste](https://northyorks.gov.uk/sel-gardenwaste)



Low-cost compost bins are available from our partner, **Get Composting**. These start from just £12. There is also a buy one, get one half price offer, which means North Yorkshire residents can team up with a family member, friend or neighbour to get a compost bin cheaper. For more information and to purchase a compost bin, please visit [getcomposting.com](https://getcomposting.com) or call **0800 316 4454**. You can also buy one direct from Selby household waste recycling centre.

### Contact us

Online: [northyorks.gov.uk](https://northyorks.gov.uk)  
By telephone: **0300 131 2 131**

Follow us @[northyorksc](https://twitter.com/northyorksc)



89233 06/23





## North Yorkshire Council

### Selby and Ainsty Area Constituency Committee

21 September 2023

### Work Programme

#### Purpose of Report

For Members to continue to utilise arrangements put in place to assist the development of the Work Programme for 2023/24 and for future years and to suggest issues to be included within that Programme.

#### Work Programme

The previous Work Programme for 2022/23 is attached for information at Appendix 1. Some of these items were considered during 2022/23 by the Committee and others could be carried forward into subsequent work programmes.

Following the implementation of the Local Government Review a refresh to the Area Constituency Committees, in respect of their terms of reference and remit, has been undertaken, with details outlined in a report considered earlier at this meeting.

Work Programmes will, therefore, be adapted to take account of the refresh, going forward. An annual work programming meeting of the Committee and mid-cycle briefings will be introduced to co-ordinate and enhance the development of the work programme, and to allow issues of local concern to be identified and added to the programme. The mid-cycle briefings will involve the Chair, Vice-Chair and Group Spokespersons and will be utilised to set the agenda for the next meeting. Informal, virtual meetings can also be utilised to develop the work programme.

Several potential virtual meetings are identified within Appendix 1 to this report and members will be requested to identify their availability in relation to these.

The following issues have been identified for the subsequent Area Constituency Committee work programmes:-

Themes and topics that could be brought to the committees for 'strong recommendations':

- Local Plan development (including the links with the National Parks and AONBs)
- Planning policy engagement (including the links with the National Parks and AONBs)

- Community safety strategic plan engagement
- Local Transport Plan development
- Health and Wellbeing Strategy development
- Parking policy and strategy
- Traffic Regulation Orders
- How the services in the new council work – AD led
- Economic growth strategies – development and implementation
- Economic development projects that are in the pipeline
- Destination development strategies.

Annual reports:

- Work programme setting session
- Review of the Council Plan and how this informs the work of the committees
- Schools performance and budget report
- Adult social care performance and budget report
- Housing development
- Council budget report
- Stronger communities report
- Report from the Police Fire and Crime Commissioner.

Reports for circulation (only discussed where members have raised a specific issue):

- Community safety (Police and Fire)
- 1/4ly performance and finance report that goes to the Executive
- Grant funding and seed funding available to local communities.

It is suggested that the Committee utilises the arrangements outlined to co-ordinate a purposeful Work Programme development process for 2023/24 and going forward.

#### **Scheduled of remaining Committee dates for 2023/24**

- 2pm on Friday 19<sup>th</sup> January 2024
- 10am on Thursday 25<sup>th</sup> April 2024

**Recommendation**

- (i) that the new arrangements put in place to assist the development of the Work Programme continue to be utilised to prepare a Work Programme for 2023/24 and for future years
- (ii) that the date and time of remaining scheduled 2023/24 meetings be noted

Steve Loach  
Democratic Services

September 2023

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## Selby and Ainsty Area Constituency Committee Work Programme 2023/24

<b>10am on Friday 28<sup>th</sup> April 2023</b>	
Civil Parking Enforcement	To discuss Civil Parking Enforcement and how it is delivered in the Constituency Area
North Yorkshire Police	To discuss current policing issues and traffic speed enforcement, with particular reference to the current policy on Speed Enforcement cameras.
Local Internal Drainage Board – work and responsibilities	To consider the work and responsibilities of the local Internal Drainage Board
Stronger Communities – Annual Update	To provide an annual update on the work of the Stronger Communities Team in local communities within the Constituency Area.
Local Bus Services	To provide an update on any issues that have arisen in respect of local bus services since the previous meeting.
Report of Constituency MP, Nigel Adams	To consider issues raised by the MP in respect Constituency matters.
<b>10am on Thursday 15<sup>th</sup> June 2023</b>	
LGR, Devolution and future role of ACCS	To discuss the development of ACCs, their purpose and additional roles following the introduction of the new Unitary Authority.
Local Internal Drainage Board – work and responsibilities	To continue the consideration of this item, started at the previous meeting, with other representatives of local IDBs
Local Bus Services	To provide an update on any issues that have arisen in respect of local bus services since the previous meeting.
Report of Constituency MP, Nigel Adams	To consider issues raised by the MP in respect Constituency matters.
<b>2.30pm on Thursday 21<sup>st</sup> September 2023</b>	
Appointment to Outside Body	To consider an appointment to a local Internal Drainage Board
Civil Parking Enforcement	To consider a verbal update on the current situation in respect of CPE following LGR
Public Transport	A verbal update on the various issues affecting public transport in the Constituency area
Changes to Parliamentary boundaries – Impact on ACC	An opportunity for Members to discuss the impact on the ACC of the proposed Parliamentary boundary alterations
New Free SEND School - Selby	To consider the progress being made on the provision of a Free SEND School in Selby
North Yorkshire Council's role in responding and recovering to emergencies	To receive a presentation in relation to North Yorkshire Council's role in responding and recovering to emergencies
Selby Area Garden Waste Service	To receive an update on the implementation of a subscription garden waste service in the Selby area.
Introduction to new Constituency MP	To introduce the new Constituency MP, Kier Mather

<b>2pm on Friday 19<sup>th</sup> January 2023</b>	
New Free SEND School - Selby	To consider the progress being made on the provision of a Free SEND School in Selby
Public Transport	A verbal update on the various issues affecting public transport in the Constituency area
Climate Action Plan	To consider the development of the Selby Climate Action Plan, previously established by Selby District Council and the process for taking the Plan forward.
Area Constituency Committees - £50k per ACC seed funding pot for economic development	To consider the process and procedures for the £50k ACC seed funding pot for economic development
Selby Local Plan - Petition objecting to the development of the Central Area Car Park in Tadcaster for housing	To receive a presentation under the Council's petition scheme relating to the development of the Central Area Car Park in Tadcaster for housing

#### **Future areas of work for Members' Virtual Meetings:-**

- **October/November 2023 – Enforcement Action by North Yorkshire Police on local highways – including the possible deployment of fixed Speed Cameras**
- **October/November 2023 – Community Transport and discussions with “Up for Yorkshire” representatives**
- **December 2023/January 2024 – Council Budget 2024/25 and financial strategy – discussion with Corporate Director**

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#### **Scheduled Committee dates for 2023/24**

- 2.30pm on Thursday 21<sup>st</sup> September 2023
- 2pm on Friday 19<sup>th</sup> January 2024
- 10am on Friday 26<sup>th</sup> April 2024

**The Work Programme will be discussed at each meeting.**

**Possible future areas of work for themed meetings/Members' Virtual Meetings/ task and finish groups:**

#### **Transport**

Road Safety in the Constituency area  
 Traffic management and traffic congestion  
 Local Bus Services  
 Cycling and cycling routes  
 Roll out of electric vehicle charging points

## **Emergency Services**

Policing and Crime Updates (including - Trespass, poor/slow response by the police, provision of traveller and showmen sites within the Constituency area)  
North Yorkshire Fire and Rescue Service  
Yorkshire Ambulance Services

## **Local Environment**

Flooding issues in the Constituency Area  
Air Quality Measuring  
Follow up on Rural Commission recommendations  
Tourism

## **Post LGR issues**

Future use of land and buildings following LGR  
Interim Leisure Services  
Future role of ACC

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## **Economic Development and employment**

Local enterprise and future investment/ Economic Development Strategies – LEPs  
The development of appropriate skills for emerging employment opportunities

## **Information for future meetings**

Details from OFSTED and CQC in respect of local facilities

## **Service Updates – Annual**

Educational attainment, schools and finance  
Stronger Communities

## **Health Service issues**

## **Council Service area issues**

## Issues arising

Issues identified by Members

Author:  
Steve Loach  
Democratic Services  
September 2023